



UW-MADISON DEPARTMENTS OF SOCIOLOGY AND COMMUNITY & ENVIRONMENTAL SOCIOLOGY

LEAVE OF ABSENCE REQUEST

If you wish to take a leave of absence from the program, you'll need your advisor's support as well as approval from the Academic Standing Committee. Note that leaves are typically approved for one year, although they may be extended for a second year. An approved leave guarantees re-entry to the program if you apply for readmission within the approved leave period. Please send this completed form to the Graduate Program Advisor (who will forward it to the other ASC members) and to your faculty advisor, and ask your advisor to write a letter in support of your request to the ASC.

Name:

Campus ID Number:

E-mail address:

Semester and Year Entered Program:

Advisor:

Leave of absence beginning date:

Expected return date:

Reason for leave (i.e., explain why you wish to take a leave of absence, where you'll go, and what you'll do during your time away from the program):

Remaining degree requirements to complete upon return:

Additional request for a stopped funding clock during the leave: Yes No

Signature: _____

Date: _____